

Witham Priory Badminton Club – Sports Hall Risk Assessment

(Sports hall only – excludes outdoor areas such as car parks.)

Risk Assessment Table

Potential Hazards Observed	Who Affected	Existing Control Measures (if any)	Overall Risk Rating	Further Action Required	Person Responsible and Date for Implementation
The playing of badminton. Injuries sustained during general gameplay.	Players	• Experienced players follow a shared system of safe play. • New members observed by existing players who intervene if play appears dangerous. • Fully stocked first aid box kept in equipment box.	Medium	None	Witham Priory players / committee members / responsible adult
Players and spectators walking too close to the court and being struck by rackets.	Everyone	• Seats, benches, bags and unused equipment kept back from courts. • Players reminded not to stand too near the back of courts.	Low	None	All sports hall users to remain vigilant
Obstacles near/on the court.	Players	• Courts cleared before play. • Items such as chairs, tracksuits and spare shuttles placed well back or off-court.	Low	None	Witham Priory players

Potential Hazards Observed	Who Affected	Existing Control Measures (if any)	Overall Risk Rating	Further Action Required	Person Responsible and Date for Implementation
Obstacles off the court, tripping hazards.	Everyone	• Sports bags, rackets, clothing and water bottles kept out of walkways.	Low	None	Witham Priory players
Slippery floor.	Everyone	• Any water wiped up before play. • Large amounts of water result in the court not being used.	Low	None	Witham Priory players
High temperatures, poor ventilation, dehydration, heat exhaustion.	Everyone	• Players encouraged to bring and drink water. • Regular breaks taken during hot weather. • Doors and vents opened where possible to improve airflow. • Players advised to stop if feeling unwell.	Medium	• Monitor temperature during sessions. • Increase rest breaks during hotter periods. • Reduce intensity or shorten sessions during extreme heat. • Provide guidance on recognising heat-related symptoms.	Committee members / session lead
Power failure in sports hall.	Everyone	• Clearly identified fire exits and assembly point (field at front of school). • Emergency lighting.	Very Low	None	Witham Priory School caretaking staff
Tripping hazards in store room.	Everyone	• Store room organised with identified storage areas. • Club members store their own equipment safely.	Low	None	Witham Priory School caretaking staff / Badminton club members
Fire.	Everyone	• Clearly identified fire exits and assembly point. • Follow club fire risk assessment.	Very Low	None	Appointed fire officers

Potential Hazards Observed	Who Affected	Existing Control Measures (if any)	Overall Risk Rating	Further Action Required	Person Responsible and Date for Implementation
		Appointed fire officers check hall, showers, store room and toilets.			

Reviewed: June 2026

Next review: June 2028